

# CITY OF YOUNGSTOWN

## MAYOR JAMAE L TITO BROWN



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**DEPARTMENT OF PUBLIC WORKS**  
CHARLES T. SHASHO, DEPUTY DIRECTOR  
PROPERTY CODE ENFORCEMENT  
RENTAL / VACANT STRUCTURE DIVISION  
26 S. PHELPS STREET • 5<sup>TH</sup> FLOOR • YOUNGSTOWN, OHIO 44503  
PHONE: (330) 742-8833 • FAX: (330) 743-3602

April 1, 2021

Re: Request for Letters of Interest for the City of Youngstown Rental Registration Inspections

Dear Interested Party:

The City of Youngstown Rental Registration Department invites Letters of Interest from qualified applicants to conduct inspections for our rental registration program to make sure our 2,500 to 3,000 rental units are safe.

We are seeking information from qualified applicants, to conduct our inspections. Interested persons or businesses should submit Letters of Interest that demonstrate their ability to provide the above-mentioned services. I have attached a sample inspection that had violations. I have also included our General Property Maintenance Ordinance. You can find all our codes at [https://youngstownohio.gov/city\\_charter\\_ordinancescs](https://youngstownohio.gov/city_charter_ordinancescs).

**Our standard inspections take anywhere from 25 minutes to 40 minutes and will be paid a flat fee of \$45.00 per inspection. Please note that our inspections do not require you to climb on a roof or enter crawl spaces or attics.**

City of Youngstown Responsibility:

- Send letters to landlords/property managers to inform them of the inspection and inform them to contact our office regarding scheduling. We will obtain contact information and the best time or days for an inspection.
- Contact inspectors with the contact information regarding the inspection
- Send Inspection Report to responsible party.
- Handle any questions regarding the inspection

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#### Inspectors Responsibility:

- Schedule Inspection with responsible party
- Perform inspection using our software or form provided
- Provide pictures of violations
- Inform City of completed inspection
- \$1,000,000 insurance policy is required indemnify the City of Youngstown
- Required to register as a general contractor with the City of Youngstown. \$25 fee is required annually. A form is attached for your convenience.
- Be familiar with State and City Codes
- Provide an Invoice to the City monthly

Please contact Tracy Martin at 330.743.8833 if you have any questions.

Very truly yours,

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Very truly yours,

Michael A. Durkin  
Code Enforcement and Blight Remediation Superintendent

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**LETTER OF INTEREST**

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Telephone # \_\_\_\_\_

Contact Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

How many inspections do you think you could handle monthly: \_\_\_\_\_

Qualifications, Certificates & Licenses:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

Dated: \_\_\_\_\_

Letters of Interest are due no later than April 29, 2021. You can email the Letter and any Licenses or Certifications to Tracy Martin at [tmartin@youngstownohio.gov](mailto:tmartin@youngstownohio.gov) or mail to Tracy Martin, RPR Department, 5<sup>th</sup> Floor, 26 S. Phelps St., Youngstown, OH 44503.

## **546.04 GENERAL PROPERTY MAINTENANCE.**

### **EXTERIOR PROPERTY AREAS**

(1) **SANITATION.** All exterior property and premises shall be maintained free from an unreasonable accumulation of waste, trash, garbage and rubbish. In determining whether such accumulation is unreasonable, the Code Official or his or her designee shall consider whether it is unsightly, has an unpleasant odor, or is otherwise detrimental to the health, safety and welfare of the area in which it is found. Where an accumulation is specifically allowed under another provision of this Code, on a temporary basis, it shall not be considered unreasonable.

(2) **GRADING AND DRAINAGE.** All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

Exception: Approved retention areas and reservoirs.

(3) **SIDEWALKS AND DRIVEWAYS.** All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

(4) **WEEDS.** All premises and exterior property shall be maintained free from weeds in excess of eight inches.

(5) **RODENT HARBORAGE.** All structures and exterior property shall be kept free from rat harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

(6) **EXHAUST VENTS.** Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another tenant.

(7) **ACCESSORY STRUCTURES.** All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

(8) **MOTOR VEHICLES.** Except as otherwise provided for in other regulations, no inoperative or unlicensed motor vehicles shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

(9) **DEFACEMENT OF PROPERTY.** No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

(10) **SWIMMING POOLS.** Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

(11) **ENCLOSURES.** Private swimming pools, hot tubs and spas, containing water more than 24 inches in depth shall be completely surrounded by a fence or barrier at least 48 inches in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching

device is less than 54 inches above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

(12) **DISPOSAL OF RUBBISH.** Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers, and in accordance with the City of Youngstown's Rules of Garbage Collection.

(13) **DISPOSAL OF GARBAGE.** Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers, and in accordance with the City of Youngstown's Rules of Garbage Collection.

#### **EXTERIOR STRUCTURE**

(14) **GENERAL.** The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

(15) **PROTECTIVE TREATMENT.** All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

(16) **PREMISES IDENTIFICATION.** Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inches.

(17) **STRUCTURAL MEMBERS.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

(18) **FOUNDATION WALLS.** All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.

(19) **EXTERIOR WALLS.** All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

(20) **ROOFS AND DRAINAGE.** All roofs shall be maintained weather tight and shall be equipped with gutters and downspouts connected to a public storm sewer. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

Exception: When a roof is in need of repair and repairs cannot be made within a reasonable time due to adverse weather conditions, or other factors outside of the control of the owner, temporary repair measures may be used with the permission of the Code Enforcement and Demolition Department. Permission to use alternative roof coverings; i.e. tarping, to provide a temporary repair to such roof will be afforded to the owner for no longer than 45 days. All tarps shall be properly secured.

(21) **DECORATIVE FEATURES.** All cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

(22) **OVERHANG EXTENSIONS.** All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

(23) **STAIRWAYS, DECKS, PORCHES AND BALCONIES.** Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.

(24) **CHIMNEYS AND TOWERS.** All chimneys, cooling towers, smoke stacks, and similar appurtenances attached thereto, shall be maintained structurally sound, and in good repair. All exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

(25) **HANDRAILS AND GUARDRAILS.** Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches above the floor or grade below shall have guards. Handrails shall not be less than 30 inches high or more than 42 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches high above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

(26) **WINDOW, SKYLIGHT AND DOOR FRAMES.** Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

(27) **GLAZING.** All glazing materials shall be maintained free from cracks and holes.

(28) **INSECT SCREENS.** During the period from April 1st to October 31st every door, window or other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved tightly fitting screens not less than 16 mesh per inch and every swinging door shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.

(29) **DOORS.** All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units, rooming units and guestrooms shall tightly secure the door.

(30) **BASEMENT HATCHWAYS.** Every basement hatchway shall be maintained to prevent the entrance of rodents, rain and surface drainage water. Basement hatchways that provide access to a dwelling unit, rooming unit or housekeeping unit that is rented, leased or let shall be equipped with devices that secure the units from unauthorized entry.

(31) **GUARDS FOR BASEMENT WINDOWS.** Every basement window that is openable shall be supplied with rodent shields, storm windows or other approved protection against the entry of rodents.

(32) **BUILDING SECURITY.** Doors, windows or hatchways for dwelling units, room units or housekeeping units shall be provided with devices designed to provide security for the occupants and property within.

(33) **VACANT STRUCTURES AND LAND.** All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

#### **INTERIOR STRUCTURE**

(34) **GENERAL.** The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. Occupants shall keep that part of the structure which they occupy or control in a clean and sanitary condition. Every owner of a structure containing a rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units or two or more nonresidential occupancies, shall maintain, in a clean and sanitary condition, the shared or public areas of the structure and exterior property.

(35) **STRUCTURAL MEMBERS.** All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

(36) **INTERIOR SURFACES.** All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

(37) **STAIRS AND WALKING SURFACES.** Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

(38) **HANDRAILS AND GUARDRAILS.** Every interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of the stair, landing, balcony, or other walking surface which is more than 30 inches above the floor or grade below shall have guards. Handrails shall not be less than 30 inches high or more than 42 inches high measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches high above the floor of the landing, balcony or other walking surface. Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

(39) **INTERIOR DOORS.** Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks.

#### **LIGHT**

(40) **HABITABLE SPACES.** Every habitable space shall have at least one window of approved size facing directly to the outdoors or to a court. The minimum total glazed area for every habitable space shall be 8 percent of the floor area of such room. Wherever walls or other portions of a structure face a window of any room and such obstructions are located less than 3 feet from the window and extend to a level above that of the ceiling of the room, such window

shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

Exception: Where natural light for rooms or spaces without exterior glazing areas is provided through an adjoining room, the unobstructed opening to the adjoining room shall be at least 8 percent of the floor area of the interior room or space, but not less than 25 square feet. The exterior glazing area shall be based on the total floor area being served.

(41) **COMMON HALLWAYS AND STAIRWAYS.** Every common hall and stairway in residential occupancies, other than in one- and two-family dwellings, shall be lighted at all times with at least a 60-watt standard incandescent light bulb for each 200 square feet of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet. In other than residential occupancies, means of egress, including exterior means of egress stairways shall be illuminated at all times the building space served by the means of egress is occupied with a minimum of 1 footcandle (11 lux) at floors, landings and treads.

(42) **OTHER SPACES.** All other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe occupancy of the space and utilization of the appliances, equipment and fixtures.

#### VENTILATION

(43) **HABITABLE SPACES.** Every habitable space shall have at least one openable window. The total openable area of the window in every room shall be equal to at least 45 percent of the minimum glazed area.

Exception: Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be at least 8 percent of the floor area of the interior room or space, but not less than 25 square feet. The ventilation openings to the outdoors shall be based on a total floor area being ventilated.

(44) **BATHROOMS AND TOILET ROOMS.** Every bathroom and toilet room shall comply with the ventilation requirements for habitable spaces, except that a window shall not be required in such spaces equipped with a mechanical ventilation system. Air exhausted by a mechanical ventilation system from a bathroom or toilet room shall discharge to the outdoors and shall not be recirculated.

(45) **COOKING FACILITIES.** Unless approved through the certificate of occupancy, cooking shall not be permitted in any rooming unit or dormitory unit, and a cooking facility or appliance shall not be permitted to be present in a rooming unit or dormitory unit.

Exception: Where specifically approved in writing by the code official.

(46) **PROCESS VENTILATION.** Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust ventilation system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be re-circulated to any space.

(47) **CLOTHES DRYER EXHAUST.** Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted in accordance with the manufacturer's instructions.

#### OCCUPANCY LIMITATIONS

(48) **PRIVACY.** Dwelling units, hotel units, housekeeping units, rooming units and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces.

(49) **MINIMUM ROOM WIDTHS.** A habitable room, other than a kitchen, shall not be less than 7 feet in any plan dimension. Kitchens shall have a clear passageway of not less than 3 feet between counter fronts and appliances or counter fronts and walls.



(50) **MINIMUM CEILING HEIGHTS.** Habitable spaces, hallways, corridors, laundry areas, bathrooms, toilet rooms and habitable basement areas shall have a clear ceiling height of not less than 7 feet.

Exceptions:

one- and two-family dwellings, beams or girders spaced not less than 4 feet on center and projecting not more than 6 inches below the required ceiling height.

basement rooms in one- and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a ceiling height of not less than 6 feet 8 inches with not less than 6 feet 4 inches of clear height under beams, girders, ducts and similar obstructions.

rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a clear ceiling height of at least 7 feet over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a clear ceiling height of 5 feet or more shall be included.

(51) **BEDROOM REQUIREMENTS.** Every bedroom shall comply with the requirements of subsections (a) through (e) below.

Area for sleeping purposes. Every bedroom occupied by one person shall contain at least 70 square feet of floor area, and every bedroom occupied by more than one person shall contain at least 50 square feet of floor area for each occupant thereof.

Access from bedrooms. Bedrooms shall not constitute the only means of access to other bedrooms or habitable spaces and shall not serve as the only means of egress from other habitable spaces.

Exception: Units that contain fewer than two bedrooms.

Water closet accessibility. Every bedroom shall have access to at least one water closet and one lavatory without passing through another bedroom. Every bedroom in a dwelling unit shall have access to at least one water closet and lavatory located in the same story as the bedroom or an adjacent story.

Prohibited occupancy. Kitchens and non-habitable spaces shall not be used for sleeping purposes.

Other requirements. Bedrooms shall comply with the applicable provisions of this code including, but not limited to, the light, ventilation, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities requirements, and the heating facilities and electrical receptacle requirements.

(52) **OVERCROWDING.** Dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of Table 1.

TABLE 1

SPACE	MINIMUM AREA IN SQUARE FEET		
	1-2 occupants	3-5 occupants	6 or more occupants
Living room	No requirements	120	150
Dining room	No requirements	80	100
Bedrooms	Shall comply with Section (44) Bedroom Requirements		

Sleeping area. The minimum occupancy area required by Table 1 shall not be included as a sleeping area in determining the minimum occupancy area for sleeping purposes. All sleeping areas shall comply with Section (45) Overcrowding.

**Combined spaces.** Combined living room and dining room spaces shall comply with the requirements of Table 1 if the total area is equal to that required for separate rooms and if the space is located so as to function as a combination living room/ dining room.

(53) **EFFICIENCY UNIT.** Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

A unit occupied by not more than two occupants shall have a clear floor area of not less than 220 square feet.

A unit occupied by three occupants shall have a clear floor area of not less than 320 square feet.

The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a clear working space of not less than 30 inches in front. Light and ventilation conforming to this code shall be provided.

The unit shall be provided with a separate bathroom containing a water closet, lavatory and bathtub or shower.

The maximum number of occupants shall be three.

(54) **FOOD PREPARATION.** All spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.

#### **REQUIRED FACILITIES**

(55) **DWELLING UNITS.** Every dwelling unit shall contain its own bathtub or shower, lavatory, water closet and kitchen sink which shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly into the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.

(56) **ROOMING HOUSES.** At least one water closet, lavatory and bathtub or shower shall be supplied for each four rooming units.

(57) **HOTELS.** Where private water closets, lavatories and baths are not provided, one Water closet, one lavatory and one bathtub or shower having access from a public hallway shall be provided for each ten occupants.

(58) **EMPLOYEES' FACILITIES.** A minimum of one water closet, one lavatory and one drinking facility shall be available to employees.

**Drinking facilities.** Drinking facilities shall be a drinking fountain, water cooler, bottled water cooler or disposable cups next to a sink or water dispenser. Drinking facilities shall not be located in toilet rooms or bathrooms.

#### **TOILET ROOMS**

(59) **PRIVACY.** Toilet rooms and bathrooms shall provide privacy and shall not constitute the only passageway to a hall or other space, or to the exterior. A door and interior locking device shall be provided for all common or shared bathrooms and toilet rooms in a multiple dwelling.

(60) **LOCATION.** Toilet rooms and bathrooms serving hotel units, rooming units or dormitory units or housekeeping units, shall have access by traversing not more than one flight of stairs and shall have access from a common hall or passageway.

(61) **LOCATION OF EMPLOYEE TOILET FACILITIES.** Toilet facilities shall have access from within the employees' working area. The required toilet facilities shall be located not more than one story above or below the employees' working area and the path of travel to such facilities shall not exceed a distance of 500 feet. Employee facilities shall either be separate facilities or combined employee and public facilities.

Exception: Facilities that are required for employees in storage structures or kiosks, which are located in adjacent structures under the same ownership, lease or control, shall not exceed a travel distance of 500 feet from the employees' regular working area to the facilities.

(62) FLOOR SURFACE. In other than dwelling units, every toilet room floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a clean and sanitary condition.

#### **PLUMBING SYSTEMS AND FIXTURES**

(63) GENERAL. All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

(64) FIXTURE CLEARANCES. Plumbing fixtures shall have adequate clearances for usage and cleaning.

(65) PLUMBING SYSTEM HAZARDS. Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, inadequate venting, cross connection, backsiphonage, improper installation, deterioration or damage or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

#### **WATER SYSTEM**

(66) GENERAL. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water.

(67) CONTAMINATION. The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an approved atmospheric-type vacuum breaker or an approved permanently attached hose connection vacuum breaker.

(68) SUPPLY. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.

(69) WATER HEATING FACILITIES. Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature of not less than 110°F. A gas-burning water heater shall not be located in any bathroom, toilet room, bedroom or other occupied room normally kept closed, unless adequate combustion air is provided. An approved combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

#### **SANITARY DRAINAGE SYSTEM**

(70) GENERAL. All plumbing fixtures shall be properly connected to either a public sewer system or to an approved private sewage disposal system.

(71) MAINTENANCE. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

#### **STORM DRAINAGE**

(72) GENERAL. Drainage of roofs and paved areas, yards and courts, and other open areas on the premises shall not be discharged in a manner that creates a public nuisance.

## HEATING FACILITIES

(73) **FACILITIES REQUIRED.** Heating facilities shall be provided in structures as required by this section.

(74) **RESIDENTIAL OCCUPANCIES.** Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F in all habitable rooms, bathrooms and toilet rooms. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

Exception: In areas where the average monthly temperature is above 30°F, a minimum temperature of 65°F shall be maintained.

(75) **HEAT SUPPLY.** Every owner and operator, of any building who rents, leases or lets one or more dwelling unit, rooming unit, dormitory or guestroom on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1st to April 30th to maintain a temperature of not less than 68°F in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity.

In areas where the average monthly temperature is above 30°F, a minimum temperature of 65°F shall be maintained.

(76) **OCCUPIABLE WORK SPACES.** Indoor occupiable work spaces shall be equipped with heat during the period October 1st to April 30th to maintain a temperature of not less than 65°F during the period the spaces are occupied.

Exceptions:

Processing, storage and operation areas that require cooling or special temperature conditions.

Areas in which persons are primarily engaged in vigorous physical activities.

(77) **ROOM TEMPERATURE MEASUREMENT.** The required room temperatures shall be measured 3 feet above the floor near the center of the room and 2 feet inward from the center of each exterior wall.

## MECHANICAL EQUIPMENT

(78) **MECHANICAL APPLIANCES.** All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

(79) **REMOVAL OF COMBUSTION PRODUCTS.** All fuel-burning equipment and appliances shall be connected to an approved chimney or vent.

Exception: Fuel-burning equipment and appliances which are labeled for unvented operation.

(80) **CLEARANCES.** All required clearances to combustible materials shall be maintained.

(81) **SAFETY CONTROLS.** All safety controls for fuel-burning equipment shall be maintained in effective operation.

(82) **COMBUSTION AIR.** A supply of air for complete combustion of the fuel and for ventilation of the space containing the fuel-burning equipment shall be provided for the fuel-burning equipment.

(83) **ENERGY CONSERVATION DEVICES.** Devices intended to reduce fuel consumption by attachment to a fuel-burning appliance, to the fuel supply line thereto, or to the vent outlet or

vent piping therefrom, shall not be installed unless labeled for such purpose and the installation is specifically approved.

#### **ELECTRICAL FACILITIES**

(84) **FACILITIES REQUIRED.** Every occupied building shall be provided with an electrical system in compliance with the requirements of Sections (84), (85) and (86), Electrical Facilities and Sections (87), (88) and (89), Electrical Equipment.

(85) **SERVICE.** The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities. Dwelling units shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

(86) **ELECTRICAL SYSTEM HAZARDS.** Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

#### **ELECTRICAL EQUIPMENT**

(87) **INSTALLATION.** All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

(88) **RECEPTACLES.** Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area shall contain at least one grounded-type receptacle or a receptacle with a ground fault circuit interrupter. Every bathroom shall contain at least one receptacle. Any new bathroom receptacle outlet shall have ground fault circuit interrupter protection.

(89) **LIGHTING FIXTURES.** Every public hall, interior stairway, toilet room, kitchen, bathroom, laundry room, boiler room and furnace room shall contain at least one electric lighting fixture.

#### **ELEVATORS, ESCALATORS AND DUMBWAITERS**

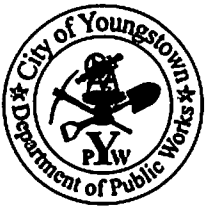
(90) **GENERAL.** Elevators, dumbwaiters and escalators shall be maintained to sustain safely all imposed loads, to operate properly, and to be free from physical and fire hazards. The most current certificate of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter; or the certificate shall be available for public inspection in the office of the building operator.

(91) **ELEVATORS.** In buildings equipped with passenger elevators, at least one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

#### **DUCT SYSTEMS**

(92) **GENERAL.** Duct systems shall be maintained free of obstructions and shall be capable of performing the required function. (Ord. 16-225. Passed 7-13-16.)



# General Contractor Registration Form

City of Youngstown Department of Public Works - Division of Building Inspection  
City Hall Youngstown, OH 44503 (330)742-8890 Fax: (330)742-8807  
[buildingpermits@cityofyoungstownoh.com](mailto:buildingpermits@cityofyoungstownoh.com)

Pursuant to City of Youngstown Codified Ordinance 1311.06, all general contractors performing work in the City of Youngstown are required to register as a "General Contractor" with the City of Youngstown Division of Building Inspection. In order for a contractor to be granted a building permit they must first apply for General Contractor Registration and satisfy all requirements of 1311.06. Registration shall be issued upon receipt of a completed General Contractor Registration form and payment of non-refundable registration fee of twenty-five (\$25.00) dollars. Registration shall expire on December 31st of the applicable year and may be renewed annually thereafter upon payment of an annual non-refundable fee in the sum of twenty five (\$25.00) dollars.

### Contractor Information

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_  
\_\_\_\_\_

Firm Phone Number: \_\_\_\_\_

Firm Email Address: \_\_\_\_\_

Firm Federal Tax ID: \_\_\_\_\_

Representative Contact Name: \_\_\_\_\_

Representative Contact Phone Number: \_\_\_\_\_

Representative Contact Email: \_\_\_\_\_

Please fill out all information listed above and return the completed form to the Division of Building Inspection at 26 S. Phelps Street, Fifth Floor City Hall, Youngstown, OH 44503 with a check made payable to the City of Youngstown in the amount of twenty five (\$25.00) dollars.

### Office Use Only

		<i>By</i>	<i>Date</i>
Form Complete	<input type="checkbox"/>	_____	_____
Fee Paid	<input type="checkbox"/>	_____	_____
Entered into NWS	<input type="checkbox"/>	_____	_____
Scanned and Filed	<input type="checkbox"/>	_____	_____